### Unforgivable Mistakes

## Any errors in the following categories are not acceptable:

### Capitalization

- The pronoun I must be capitalized.
- First word in a sentence must be capitalized.
- Proper Nouns;

Names
Days of the week
Months of the year
Titles – such as Mr., Mrs., or Dr.
Places – Whitesboro, New York
Dunham Public Library
Languages- English, Spanish, French

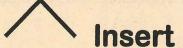
- Punctuation- There must be punctuation at the end of every sentence!
  - There must be a period at the end of a statement. I am going to Parkway Middle School.
  - There must be a question mark at the end of a question. Are you going to Syracuse today?
  - There must be an exclamation mark at the end of a statement that shows excitement or emphasis. Wow! Parkway Middle School is closed today!

#### Other

- Indent when you are starting a new paragraph.
- **Spelling** If the word is in a question, you must spell it correctly in the answer.

# **Editing Marks**

- Delete



**Capital** 

Period

**Question**Mark

**Spelling** 

/ Lower case

**H** Indent